

63-49111

17 JAN 1963

Card

Honorable Chester E. Marrow
House of Representatives
Washington 25, D. C.

Dear Mr. Marrow:

In view of your interest in [redacted]
I am writing to advise you of the outcome of her appli-
cation for employment with us.

STAT

STAT

Although [redacted] appointment to a position with
us was approved, she has advised us that she has decided
to remain in her present position. We have accordingly
cancelled our action on her application.

We appreciated your referral of [redacted] and
should she wish to reapply at a later date, we shall
give her every consideration.

STAT

Sincerely,

John S. Warner
Legislative Counsel

Distribution:

- O & 1 - Addressee
- 1 - Leg. Counsel
- 1 - ER
- 1 - ~~HR~~ Pers.
- 1 - Subject's File
- 1 - CS Chrono

op corres sjm (16 January 1963)

Originator:

/s [redacted]

STAT

Director of Personnel

16 JAN 1963

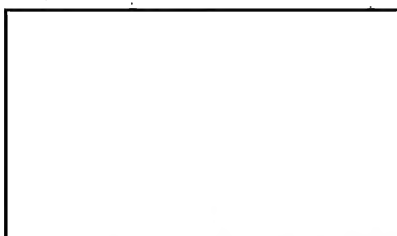
Long

430764

63-491

17 JAN 1963

STAT



Since you are planning to remain in your present position and are not interested in employment with this Agency at present, we have cancelled action on your application.

If you should wish to be reconsidered for a position at any time in the future, we would be pleased to hear from you again.

Sincerely,



E. D. Echols
Director of Personnel

STAT

Distribution:

- Original - Addressee
- 1 - Leg. Counsel
- 1 - ER
- 1 - D/Pers
- 1 - Subject's File
- 1 - CS Chrono

op corres sjm (16 January 1963)

TRANSMITTAL SLIP		DATE
TO: ER		
ROOM NO. 7E12	BUILDING Langley	
REMARKS:		
FROM: Leg. Counsel		
ROOM NO. 7D01	BUILDING Langley	
FORM NO. 241 1 FEB 55		
REPLACES FORM 36-8 WHICH MAY BE USED.		
GPO : 1957—C		

STAT

63-480

17 JAN 1963

Honorable Joel T. Broyhill *Card*
House of Representatives
Washington 25, D.C.

Dear Mr. Broyhill:

In my letter of 9 January 1963, I indicated that the
application for refund for retirement withholdings executed by
[redacted] was being processed on a priority basis.

This is to advise that [redacted]'s application was hand-carried
to the Civil Service Commission on 15 January 1963.

Sincerely,

SIC
John S. Warner
Legislative Counsel

Distribution:

Orig & 1 - Addressee

1 - Leg. Counsel

1 - ER

1 - Subj File

1 - Chrono File

OD/Pers [redacted] sac (15 Jan 63)

Rewritten: OGC/LC/GLC:jmd (17 Jan 63)

LEGISLATIVE COUNSEL

Parf

430963

TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: O/Director of Personnel		
ROOM NO. 5E56	BUILDING Headquarters	
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED. ☆ GPO : 1957—C (47)

STAT

Administrative Registry
63-471

17 JAN 1963

1 card
Honorable Walter Rogers
1330 New House Office Building
Washington 25, D. C.

Attention: Mr. Masteyman

Dear Mr. Rogers:

Pursuant to your request, I am enclosing a brochure
outlining employment opportunities with this Agency.

Sincerely,

John S. Warner
Legislative Counsel

Enclosure

Distribution:

- 0 & 1 - Addressee
- 1 - Leg. Counsel
- ✓ 1 - ER
- 1 - D/Pers Chrono
- 1 - Cong Suspense #175-63

Originator:
for Director of Personnel

16 JAN 1963

OD/Pers/sac (16 January 1963)

STAT

TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: Legislative Counsel		
ROOM NO. 7D01	BUILDING Headquarters	

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

☆ GPO : 1957 O-459445

STAT

63-469

17 JAN 1963

Honorable Byron G. Rogers
House of Representatives
Washington 25, D. C.

Dear Mr. Rogers:

Thank you for your letter of 11 January concerning [redacted]

We appreciate your thoughtfulness in writing to us about [redacted]. He has been in touch with us previously and his application has been reviewed with interest. We have talked with [redacted] about our Junior Officer Training Program and have initiated the various investigations and other evaluation processes which are necessary to a final decision. [redacted] was advised of this action by letter from our Director of Personnel dated 20 December 1962.

Your interest in [redacted] application is appreciated and we shall advise you of our final action.

Sincerely,

John S. Warner
Legislative Counsel

Distribution:

- O & 1 - Addressee
- 1 - Leg. Counsel
- ✓ 1 - ER
- 1 - Subj File/w/basic
- 1 - Chrono File w/held

Originator: [redacted]
for Director of Personnel

16 JAN 1963

OD/Pers/[redacted]:sac (16 January 1963)

TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: Legislative Counsel		
ROOM NO. 7D01	BUILDING Headquarters	
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED. ☆ GPO : 1957-

STAT

Executive Registry
63-470

17 JAN 1963

Honorable Charles A. Halleck
House of Representatives
Washington 25, D. C.

Dear Mr. Halleck:

Knowing of your interest in [] this is
advise you of the results of our recent interview with her.

[] visited our personnel office on 10 January 1963
to discuss her general qualifications and employment interests.
We have given [] a set of our application forms with
the understanding that she will return these forms to us if she
should decide to file a formal application.

Your interest in [] is appreciated and we shall
advise you of subsequent developments if she should decide to
apply for a position with us.

Sincerely,

John B. Warner
Legislative Counsel

Distribution:

- O & 1 - Addressee
- 1 - Leg. Counsel
- ✓ 1 - ER
- 1 - Subj File w/basic
- 1 - Chrono File w/held

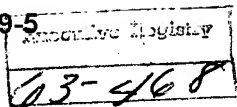
Originator: []
for Director of Personnel

16 JAN 1963

OD/Pers/[]:sac (15 January 1963)

TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: Legislative Counsel		
ROOM NO. 7D01	BUILDING Headquarters	
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED. ☆ GPO:1 (47)

STAT



17 JAN 1963

Hand
Honorable Wayne L. Hays
1314 New House Office Building
Washington 25, D. C.

Attention: Miss Heslin

Dear Mr. Hays:

JAN 17 10 25 AM '63
In accordance with your recent request, I am
enclosing a set of application forms and a brochure
outlining employment opportunities with this Agency.

Sincerely,

Handwritten signature

John S. Warner
Legislative Counsel

Enclosures

Distribution:

- 0 & 1 - Addressee
- 1 - Leg. Counsel
- ✓ 1 - ER
- 1 - D/Pers Chrono
- 1 - Cong Suspense #174-63

Originator: [Redacted] *Handwritten initials* STAT
for Director of Personnel

16 JAN 1963

OD/Pers/sac (16 January 1963)

Handwritten signature

TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: Legislative Counsel		
ROOM NO. 7D01	BUILDING Headquarters	
FORM NO. 1 FEB 55 241		REPLACES FORM 36-8 WHICH MAY BE USED. ☆ GPO : 1957— (47)

STAT

Executive Registry

63-47211

17 JAN 1963

card
Honorable William Proxmire
United States Senate
Washington 25, D. C.

Dear Senator Proxmire:

Thank you for your letter of 14 January enclosing correspondence which you received from [] concerning her interest in the Central Intelligence Agency.

STAT

We have written directly to [] enclosing a brochure which describes general requirements for employment with us and a set of our application forms. A copy of our letter to her is enclosed for your information.

STAT

Your interest in referring [] to us is appreciated.

STAT

Sincerely,

Long

John S. Warner
Legislative Counsel

Enclosure

Distribution:

- O & 1 - Addressee
- 1 - Leg. Counsel
- 1 - ER
- 1 - Subj File w/basic
- 1 - Chrono File w/held

Originator: []
for Director of Personnel

STAT

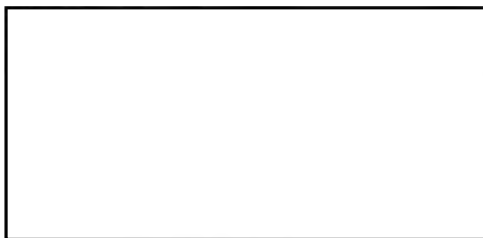
16 JAN 1963

OD/Pers/ [] sac (16 January 1963)

STAT

Executive Registry
43-472

STAT



17 JAN 1963

We have received a letter from Senator William Proxmire advising us of your interest in the Central Intelligence Agency. We are enclosing a brochure describing the general requirements for employment with us.

We find it difficult to be responsive to requests for advice on how to prepare for a career in intelligence work. This work embraces numerous and widely divergent vocational fields; the common ingredients of their application in our work are the methodology and disciplines of the intelligence process. We are usually interested in young people who have demonstrated academic achievement in international relations, political science, economics, the applied sciences, and foreign languages. In addition, there are frequently openings for junior intelligence analysts or junior editors who have studied English and journalism.

We believe that we should not advise a young person in his selection of a field of academic specialization without some knowledge of his intellectual capacity and his aptitudes and insight into his motivation and career objectives. If we nevertheless suggested courses of study which a young person should take in order to enter our service, there is an implied commitment to offer him employment if he should follow such advice. The changing nature of our personnel requirements, however, and the suitability factors pertinent to the final selection of our employees make it impossible for us to give such assurance. Accordingly, we have suggested to you a broad range of subjects within which you may select those of greatest personal interest. In so doing, you may keep in mind the requirements for preparing yourself for other fields of employment as well.

Your interest in our service is appreciated and we hope that the information supplied above will be helpful to you. If your interest in our service continues, we shall be glad to receive an application from you several months prior to completion of your college work.

Sincerely,



E. D. Echols
Director of Personnel

STAT

Enclosure

Distribution: 0 - Addressee; 2 - Sen. Proxmire; 1 - Leg. Counsel; 1 - ER;
1 - Subj File; 1 - Chrono File

STAT OD/Pers/

TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: Legislative Counsel		
ROOM NO. 7D01	BUILDING Headquarters	
FORM NO. 241 1 FEB 55		

REPLACES FORM 36-8
WHICH MAY BE USED.

☆ GPO : 1957—C

STAT